

Entrepreneur Contract

I agree to the following Center for Innovation E-Coaching expectations:

Before the beginning of the E-Coaching:

1. Complete the Entrepreneur application, contract, and profile.
2. Complete the Entrepreneur orientation.

During the E-Coaching

1. Communicate with the E-Coach weekly.
2. Discuss accomplishments, areas of refinement and other topics of interest with your E-Coach.
3. Complete and return all Center for Innovation E-Coaching surveys by their due dates.
4. Notify the Center for Innovation in any changes to your student status during your coaching commitment period.

I agree to the following Center for Innovation E-Coaching policies:

Professionalism:

I am agreeing to maintain professional standards in all of my contacts both at my school site and in the E-Coaching forums.

E-Coaching Netiquette:

I am agreeing to refrain from the use of inappropriate language that is obscene or offensive. Center for Innovation reserves the right to remove any posting that is off-subject, obscene, offensive or deemed inappropriate by the Center for Innovation Lead E-Coach including inappropriate or sensitive materials. Illegal activity such as harassment, stalking, or assault is prohibited and will be reported to appropriate law enforcement authorities.

Confidentiality:

I am agreeing that no confidential information be shared in E-Forums including posting any identifiable information such as names, addresses, phone numbers, and personal identification numbers. Matters of a personal or sensitive nature should be discussed outside the E-Forum with the Coaching Coordinator/Lead E-Coach via private email or telephone.

Privacy:

I am agreeing that Center for Innovation E-Coaching Program participation is password-protected and that only the Entrepreneurs approved by Metropolitan State

College of Denver have access to its contents. I understand that my participation in public E-Forums is accessible to all participants and that while password protected, that no online medium can be completely secure.

Participant Opinions:

I understand that the E-Coaching and the contents of E-Forum result in the expression of many points of view on the same issue. Participants must understand that the opinions expressed by individuals through email and on the E-forum do not necessarily represent those of Metropolitan State College of Denver or the Center for Innovation.

Personal Responsibility:

I understand that Center for Innovation participants must take responsibility for what is posted to the E-Forums and that they maintain confidentiality and protect the privacy of other Center for Innovation participants. E-Forum messages may not be shared or used as documentation for any purpose/ reason.

Center for Innovation Research:

I understand that E-Forum messages may be used by the Center for Innovation for research purposes. Identity will be changed to protect the privacy of participants. Usernames and passwords are unique and may not be shared. Sharing usernames and passwords directly violates the privacy of E-Coaching participants. Non-compliance may result in restricted access to E-Forums.

Agreement:

As a Center for Innovation E-Coaching recipient, I agree to the conditions of the program policies and procedures as stated above. Enforcement of the policy is the responsibility of the Center for Innovation E-Coaching Coordinator/Lead E-Coach.

Entrepreneur Signature

Date